



**City Council  
Pre-Agenda Meeting  
Trinity, NC  
June 11, 2013 @ 4:00 p.m.  
Trinity City Hall Annex**

**Members present:** Mayor, Carlton Boyles; Council members, Chester Ayers, Karen Bridges, Debbie Frazier, Linda Gantt, Tommy Johnson, Barry Lambeth, Ed Lohr and Kristen Varner.

**Members absent:** None

**Others present:** Public Works and Utilities Director, Rich Baker; Mr. Bob Wilhoit, City Attorney; Assistant finance Director, Lisa Beam; Planning and Zoning Director, Julie Maybee; Assistant City Clerk, Annette de Ruyter, members of the Media and other interested parties.

**I. Welcome (*Mayor Carlton Boyles*)**

Mayor Boyles called the meeting to order at 4:05 pm. Mayor thanked the Council for being present. He also shared with Council the condition of the City Manager's father and asked that Council remember the City Manager and her family.

**II. Invocation**

Council member Lambeth led the Invocation.

**III. Approve and/or Amend Agenda**

*Motion by Council member Bridges to approve the Agenda as written, seconded by Council member Frazier and approved unanimously.*

**IV. Closed Session**

**Closed Session pursuant to NCGS 143-318.11 (a) (4) to discuss matters relating to Economic Development. (*Bonnie Renfro, Randolph County EDC*)**

*Motion by Council member Johnson to go into Closed Session, seconded by Council member Lambeth and approved unanimously by all members present.*

*Motion to return to Open Session by Council member Lambeth, seconded by Council member Frazier, and approved unanimously by all members present.*

After Returning to Open Session , *motion by Council member Bridges to add Review Budget for Economic Development and consider designation of funds from this fund for Flint Trading, seconded by council member Lambeth and approved unanimously.*

- V. Recognition and Presentation of Yard of the Month to Jerry and Ruth Hughes, 5657 Morgan Street. (Mayor Boyles)**

*Motion by Council member Lambeth to add to the June 18, 2013 Regular Meeting Agenda, seconded by Council member Frazier, and approved unanimously by all members present.*

**VI. Agenda Items for June 18, 2013 Regular City Council Meeting:**

*No vote is necessary to put the following item(s) on the agenda, although items **may be discussed and staff may present information as necessary or requested.***

**Standing Report**

- 1. Infrastructure Projects Update** (Rich Baker, Utilities & Public Works, Director/Randy McNeill, Davis-Martin-Powell & Assoc.)
  - A. Phase 4-B Contracts 1 & 2 (Braxton Craven)** (Baker &McNeill)
  - B. Phase 5 Sewer Extensions** (Baker & McNeill)

Mr. Baker advised Council this item would be updated at the Regular Council Meeting June 18, 2013.

**VII. Consent Agenda**

- 2. Approve minutes of the May 14, 2013 City Council Pre-Agenda Meeting**  
(Annette de Ruyter, Assistant City Clerk)
- 3. Approve minutes of the May 21, 2013 City Council Regular Meeting**  
(Annette de Ruyter, Assistant City Clerk)

*Motion by Council member Frazier to add to the June 18, 2013 Regular Meeting Agenda, seconded by Council member Varner and approved unanimously by all members present.*

## **VIII. Public Hearings**

**Protocol for Public Hearing for Items 4, 5, and 6 as follows:**

- a) **Staff Presentation**
  - b) **Applicant Presentation**
  - c) **Public Comment**
    - i. **For the request**
    - ii. **Against the request**
    - iii. **Other public comments**
  - d) **Applicant Rebuttal**
  - e) **Staff Recommendation**
  - f) **Board Discussion**
  - g) **Board Decision**
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- 4. **To consider entering into an economic development incentives contract with Jowat Corporation for a total of one thousand seven hundred fifty dollars (\$1,750.00) that will be paid to the Company over a 2 year period. The company shall create a minimum of 14 jobs. The agreement will be contingent on approval by Randolph County of a matching incentive agreement. (Bonnie Renfro)**
  - 5. **To consider approval of Order to Close Weaver Avenue an unopened Right-of-Way. (Rich Baker, Stormwater Administrator/Public Works Administrator)**
  - 6. **To consider Zoning Ordinance Text Amendment Request- Lights for Christ Ministries, Inc. (Julie Maybee, Planning Director)**
  - 7. **Review and approval of proposed 2013-2014 Annual Budget presented to Council on June 03, 2013 with all changes included from June 03, 2013 presentation and review. (City Manager)**

***Motion by Council member Frazier to add Item 4, 5, 6, and 7 to the June 18, 2013 Regular Meeting Agenda, seconded by Council member Johnson, and approved unanimously by all members present.***

## **IX. Code Enforcement Report (Julie Maybee, Planning Director)**

***Motion by Council member Lambeth to add this item to the June 18, 2013 Regular Meeting Agenda, seconded by Council member Frazier, and approved unanimously.***

## **X. Business from City Manager and Staff**

Ms. Maybee referred Council to the handout that was placed at their seat concerning the adoption of the Land Development Plan adopted in 2011.

## **XI. Business from Mayor and Council**

Mayor Boyles discussed with Council information from the Tax Reform Proposal Chart generated by the League of Municipalities. He advised Council that he had underlined the items included in this document that would or could reduce revenues for municipalities. He advised members that nothing was finalized at this time with budgets from the house, senate, and the governor. He asked Council to please contact the representatives in Raleigh.

Mayor discussed the planned Highway 62 Clean-Up from Surrett Dr. to Unity Street. We are required to do this clean-up every three months. This is planned for Friday, June 21, 2013 with a start time around 9:00 am in the morning.

Council member Lohr discussed the jet truck situation and asked that the truck be scrapped. He discussed whether a motion was needed to do this.

Council member Bridges stated that the truck needed to be declared surplus before it can be scrapped.

Mayor Boyles agreed with Council member Bridges and advised Council member Lohr that this would be handled.

## **XII. Adjournment**

*Motion by Council member Bridges to adjourn the June 11, 2013 Pre- Agenda Meeting, seconded by Council member Ayers, and approved unanimously by all members.*

**These minutes were approved by the Trinity City Council on August 20, 2013 at their Regular Meeting upon motion by Council member Johnson to approve the minutes as listed on the Consent Agenda. The motion was seconded by Council member Bridges and approved unanimously by all Council members present. There were no Council members absent at this meeting.**

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**Carlton Boyles, Mayor**

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**Date**

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**Annette deRuyter, Assistant City Clerk**

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**Date**